

## **6- Week Class Schedule, Rules & Expectations:**

Classes meet once a week on Mondays - Thursdays from 6-8pm. Workshops are Fridays from 1-8pm. You have limitless access to the studio in between your classes, **except** during other class times and workshops. You will only be allowed to attend the class you signed up for, no exceptions. **Pottery must be complete and on the ready to bisque fire shelf by the end of your class on the 5th week and ALL pottery glazed by the end of your class on the 6th (& final) class.**

The door will remain unlocked from 10-8pm on the weekdays & 10-5pm on the weekends, you may use the door code provided on the glaze table if you would like to come in after hours, please turn off the lights and lock up after yourself.

**There is no instructor present during open studio, please use responsibly.**

You will be offered **One Make-Up Class** if you miss a class(es). You are given access to the studio in between classes, so you will be expected to make up for additional missed classes on your own time.

### **Class Schedule:**

- **1<sup>st</sup> Class:** Cups/Cylinders - **2<sup>nd</sup> Class:** Bowls/Trimming - **3<sup>rd</sup> Class:** Plates/Decorating

- **4<sup>th</sup> Class:** Free Choice (**last week for wet work on the Sunday of the 4th week, use up the rest of your clay so it will be ready to trim the following week, all remaining clay can be used to handbuild but must be completed by the end of the 5th class**).

- **5<sup>th</sup> Class:** Trimming, Glazing & Handbuilding (**all work must be completed by the end of your attended class in order for it to be ready to glaze the following week, any remaining clay will be donated to the studio at the end of this class. Only glazing will be permitted after the evening of your attended class, work completed during the 5th class may not be available until the following week on the evening of your attended class**).

- **6<sup>th</sup> Class:** Glazing (**All work must be glazed by the end of your attended class, no open studio will be permitted after the evening of your attended class. All outstanding work will need to be completed during another class session or drop in session and will incur additional fees**).

Finished work will be available for pick up on your shelves the following week on the evening of your attended class(see door schedule, boxes available at the bottom of the stairs).

If your work is not picked up within the first week after class ends it will be put on the stairs leading to the gallery. If your work is not picked up within 30 days of being placed on the stairs it will unfortunately be disposed of.

It is important to remain on schedule with the studio in order to get your pots out in a timely manner. Any outstanding work will need to be completed during another class or drop-in session and will incur additional fees (\$25 per shelf for both bisque & glaze + \$25 per hour for "guided glaze session/studio-use fee" which will cover the glaze materials).